

## Instructions to Residents - Fire and Alarms

### ***If you discover a fire:***

Depending on the size of the fire, you can follow several procedures.

❑ **Large fire:**

- ❑ Immediately evacuate the building and activate the nearest pull station on your way out.
- ❑ Fire Alarm Activation

Pulling the cover of any pull station activates the fire alarm. An active alarm notifies the building occupants, summons the fire department, and controls all the fire alarm components in a building.



**Figure 1** – Fire pull station

- ❑ Call for assistance. Use anyone around you for help when you require it.
- ❑ **Small fire:**
  - ❑ If the fire is no larger than a garbage can and appears safe, attempt to extinguish it with a portable extinguisher.



**Figure 2** - Fire extinguisher

Multi-purpose dry chemical extinguishers are provided for occupants throughout the building corridors, parkade and in the mechanical rooms.

### ***If you need to use the dry chemical fire extinguisher:***

1. Remove the extinguisher from its bracket.
2. Pull the pin.
3. Squeeze the lever for instant operation.
4. Apply the extinguishing powder at the base of the flame in a sweeping side-to-side motion.
5. Isolate the fire by closing the surrounding doors.

**DO NOT lock doors.  
DO NOT attempt to fight a fire when you are alone.**

6. Report any information regarding the fire condition and location, injuries, etc. to the building staff.

***If you hear a fire alarm (continuous bells):***

- ❑ Evacuate the building. Do not search for personal belongings.
- ❑ Use designated exits. **DO NOT USE ELEVATORS!** Check to see that the staircase is clear of smoke before entering it. Otherwise, use an alternate exit.
- ❑ Walk. Do not run. Shut all doors behind you and proceed along corridors and down the stairways in a brisk, and orderly manner.
- ❑ Remove footwear that may slow you down (e.g. platform soles, high heels, clogs, etc.).
- ❑ Provide assistance to others if needed
- ❑ Send a person to inform the building staff if you need further assistance.
- ❑ **Persons with disabilities should make their condition known to the building staff or to the strata agent. The staff maintains a list of persons with disabilities and their suite number. They know who requires immediate assistance in an emergency.**

***If the staircases are blocked by smoke or fire:***

- ❑ Calmly get into one of the suites, and close the door.
- ❑ Take cloth, paper, strips of clothing, etc. and cram them into the cracks around the door (and wherever smoke may enter the suite).
- ❑ Phone the building staff **604 202 2868**, fire department or **911** to notify them of your situation.
- ❑ If the telephone is inoperable, attract attention to your location by any possible means. **REMAIN CALM.**

**When you evacuate the building, do not re-enter the building for any reason until instructed by the Fire Department or the building staff.**